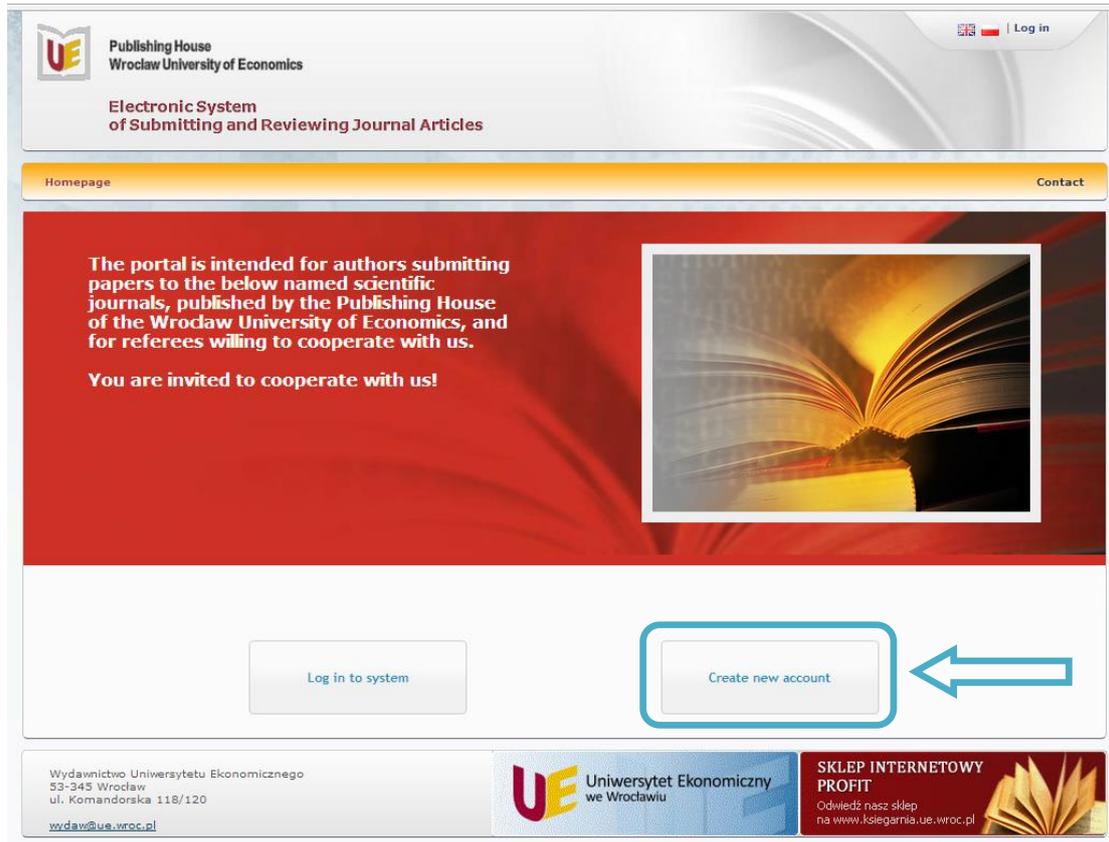


1. Open your account on <https://review.ue.wroc.pl>



An e-mail address is a login in the system.

Attention! Newly created account is inactive! On the e-mail address given during the registration you obtain confirmation of opening your account and a request to activate it.

Not to have problems with the system it is advisable to use instructions from the green field. They become visible after having chosen "Show/hide instructions" option.



- 3) If an article has more than one author then information about the next author should be placed in “Authors’ affiliation” bookmark.

Article application

Title	Test
Status	Article in the process of creation
Deadline	Not set
Journal	Financial Sciences
Number of a journal issue	Not set
Language version	EN
Article subject	Financial Markets
Language editor	
Subjected to statistical editing	Nie

Article summary and additional information Affiliations Attachment

Displaying 1-1 of 1 result(s).

Robert Gralicki

Wydawnictwo
Uniwersytet Ekonomiczny
Sernicka, 50-503 Wrocław, Polska
r.gralicki@bg.ue.wroc.pl

Edit Delete

Add a new affiliation

Go to article submit panel

- 4) Attach a file with an article in PDF format.

Attention! Do not give your data at this stage; articles are reviewed in double-blind review process system, which means an author and reviewers do not know their identity.

Publishing House
Wrocław University of Economics

Electronic System
of Submitting and Reviewing Journal Articles

Start Manage users Manage a website My articles Communication

Article application

Title	Test
Status	Article in the process of creation
Deadline	Not set
Journal	Financial Sciences
Number of a journal issue	Not set
Language version	EN
Article subject	Financial Markets
Language editor	
Subjected to statistical editing	Nie

Article summary and additional information Affiliations Attachment

Add an attachment (pdf):

Wybierz plik Nie wybrano pliku

Max. attachment size: 12MB

Add

Go to article submit panel

Otwieranie

Biblioteka Dokumenty

Nazwa	Data modyfikacji	Typ	Rozmiar
Biblioteka calibre	2014-02-18 22:09	Folder plików	
Received Files	2014-01-13 10:31	Folder plików	
Updater5	2014-01-15 09:01	Folder plików	
webkit	2014-03-06 10:33	Folder plików	
Default.rdp	2014-02-25 11:17	Podłączenie pulpitu...	3 KB
Sample Article.pdf	2014-01-28 20:53	Plik PDF	1 954 KB

Nazwa pliku: Sample Article.pdf

Wszystkie pliki

Otwórz Anuluj

- 5) An attached article has not been sent yet, so it is possible to edit it and make changes. It is also possible to change an old file on a new one (in other words overwrite). If you decide to send an article, click “Go to the application sending panel”.

6) Sending an article

The screenshot shows the 'My articles' interface. Under the 'Nowe applications' section, there is one article titled 'Test'. The article details are: Journal: Nauki o Finansach (Financial Sciences), Creation date: 2014-03-07 10:44:53, Modification date: 2014-03-07 10:44:54, and Status: Article in the process of creation. At the bottom right of the article details, there are three buttons: 'Send', 'Delete', and 'Show the article'. A blue box highlights the 'Send' button, and a blue arrow points to it from the right.

This screenshot shows the same 'My articles' page, but with a confirmation dialog box overlaid on the article details. The dialog asks 'Do you want to propose an article?' and has 'Yes' and 'No' buttons. Below the dialog are the 'Send', 'Delete', and 'Show the article' buttons. A blue box highlights the dialog, and a blue arrow points to it from the right.

7) After having sent an article its author will systematically obtain e-mails with the information what happens with it. This information will also be visible on page “My articles” bookmark.

8) After having finished the process of review, an author will obtain reviews for inspection.

The screenshot shows the 'Article application' page. It displays various fields for the article: Title (Test), Status (Article approved after a review (awaiting language editor assignment)), Deadline (2014-04-06 23:59:59), Journal (Test), Number of a journal issue (Not set), Language version (EN), Article subject (microeconomics), Language editor (Nie), and Subjected to statistical editing. Below this is a navigation bar with tabs for 'Article summary and additional information', 'Reviews', 'Affiliations', and 'Attachment'. The 'Reviews' tab is active, showing two review entries: 'Review #1' with the result 'Review result - the article is suitable for publishing' and 'Review #2' with the result 'Review result - the article is suitable for publishing after taking the comments into consideration'. Each review entry has a 'Show a review' button. A blue box highlights the 'Show a review' button for Review #1, and a blue arrow points to it from the right.

- 9) Two positive reviews and receiving at least 60 points in each review are necessary conditions to accept an article.
- 10) Having considered all comments included in reviews, an author sends an article in editable format, that is in WORD program. **Attention! First name(s) and family name(s) of an author(s) should be given now.**

Publishing House
Wrocław University of Economics

Electronic System
of Submitting and Reviewing Journal Articles

Start Manage users Manage a website My articles Communication My account Contact

Article application

Title	Test
Status	Language editing (Awaiting editable versions from authors)
Deadline	2014-04-06 23:59:59
Journal	Test
Number of a journal issue	2
Language version	EN
Article subject	microeconomics
Language editor	
Subjected to statistical editing	Nie

Article summary and additional information | Reviews | Affiliations | Attachment

[primary version.pdf](#)

Add an attachment (zip, rar, doc, docx):

Nie wybrano pliku

Max. attachment size: 12MB

- 11) An article is edited by an editor in the publishing house.
- 12) An author obtains an article for revision via SENIR system. The article is called “`editable_version_editor.docx`” (“Attachment” bookmark). Having finished its revision the author sends it back to the editor also via SENIR system. Detailed instructions are given in the green field.

Article application

Title	Test
Status	Language editing
Deadline	2014-04-06 23:59:59
Journal	Test
Number of a journal issue	2
Language version	EN
Article subject	microeconomics
Language editor	
Subjected to statistical editing	Nie

Article summary and additional information | Reviews | Affiliations | Attachment

[primary version.pdf](#)
[editable version author.docx](#)

Add an attachment (zip, rar, doc, docx):

Nie wybrano pliku

Max. attachment size: 12MB